

# Market Food Stall Notification

in the Shire of Kalamunda



To enable us to process your application please make sure:

- All sections are completed in full
- \$52.00 application fee has been paid (please note that fees are waived for stalls where fundraising is for purposes that are of a charitable or community nature)
- The application is returned to the Shire's Health Service *at least 2 weeks prior to the event.*

If you require assistance with completing this form please contact us on 9257 9813.

## Food Stall/Van Details

Complete 1 form for each Stall or Van

Please tick which market(s):  Saturday Village Market (monthly)  Sunday Farmers Market (weekly)

## Stall / Van Operator Details

Stall or Van Name:

Name of Operator:

Address of Operator:

Phone: (W)

(M)

Fax:

Email:

Foods to be sold:

Fundraising for Charitable or Community Purposes  No  Yes: Details: \_\_\_\_\_

## Food Stall Structure (please tick)

All food stalls must have a ground sheet and access to hot water.

Marquee (enclosed on 3 sides)

Trestle Table\* (open at sides)

Food Van

*\*Trestle table structures will only be approved where no food preparation is occurring and food is sufficiently protected from contamination.*

## Temperature Control Methods

Hot foods must be kept above 60°C, cold foods below 5°C. All stallholders to have thermometer on-site.

Hot Foods (eg: bain marie, oven)

Cold Foods (eg: fridge, esky with ice bricks)

## Foods to be Prepared Prior to Event

For foods prepared on premises outside of the Shire of Kalamunda, a copy of the relevant Local Government Approval is required

Types of Food:

Address of Food Preparation:

Local Government Approval  (please tick when copy of approval attached)

## Food Van Approval Details

All food vans are required to be approved by the Local Government in which the van is normally garaged.

Types of Food:

Home Address of Van:

Local Government Approval  (please tick when copy of approval attached)

## Details of Market Events

<b>Name of Event:</b>	Kalamunda Farmers Market	Kalamunda Village Market
<b>Location of Event:</b>	Central Mall, Kalamunda	Central Mall, Kalamunda
<b>Date(s):</b>	Every Sunday	First Saturday of each month
<b>Event Times</b>	8.00am to 12noon	9.00am to 3.00pm

## Company/Body Responsible for the Market

<b>Name:</b>	Kalamunda Farmers Market	Kalamunda Village Market
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## Food Stall Coordinators

<b>Name:</b>	Steve Harrap	Kalamunda Village Market
<b>Phone:</b>	(W) (08) 9257 1190 (M) 0425 890 146	Stall enquiries: (08) 9257 2266
<b>Email:</b>	farmersmarket@kalamundachamber.com.au	First Saturday of each month

## Food vendors without a valid permit will not be permitted at the Markets.

To enable us to approve your stall please ensure this Application is completed in full and returned to the Shire's Health Service at least two (2) weeks prior to the event. Stalls intending to sell high risk or processed foods are advised to submit their applications well in advance of their intended commencement date.

**Further information can be obtained from the Shire of Kalamunda Health Service on 9257 9813.**

### OFFICE USE ONLY

- Application received \_\_\_\_\_(date)   
  Fee received \_\_\_\_\_(date)   
  Fee not required  
 Further info requested \_\_\_\_\_ (date)  
 Other LG Home Occupation or Food Van approval required   
  Attached \_\_\_\_\_ (date)  
 SOK inspection required   
 booked \_\_\_\_\_(date)   
 Completed \_\_\_\_\_ (date)  
 Approved \_\_\_\_\_ (date)   
 Added to Register   
 Not Approved \_\_\_\_\_(date)

Comments \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_